

Governance Committee Charter

Island Readers & Writers: An Initiative for Maine Children

I. Purpose

The purpose of the Governance Committee is to assist the Board of Directors (the “Board”) in developing and reviewing Island Readers & Writers’ governance standards and policies, recruiting and preparing new members for Board membership, assessing Board effectiveness, and assisting in long-range planning activities for the organization.

II. Committee Membership

The Governance Committee shall consist of at least two board members, absent a temporary vacancy. There shall be a chair of the Governance Committee who shall be appointed by the President.

III. Meetings

The Governance Committee shall meet as often as it determines, but not less frequently than three times annually.

IV. Committee Authority and Responsibilities

The Governance Committee shall make regular reports to the Board and shall review and reassess the adequacy of this charter annually and recommend any proposed changes to the Board for approval.

The Governance Committee shall:

1. Conduct an annual review of IRW’s governance documents. The Governance Committee may recommend to the Board of Directors alterations, amendments and requests for repeal of the Bylaws consistent with established policies for its consideration and action.
2. Recruit and nominate new members of the Board of Directors and assure that each new Board member understands and is prepared to assume the responsibilities and duties of an elected Director.
3. The Governance Committee shall annually present a slate of officers to the Board of Directors for election.
4. Monitor the terms served by each member of the Board and conduct appropriate interviews at the end of each term to assess interest in serving for another term and at the completion of their service to the organization.